Minutes of the July 13, 2018 Meeting of the Board of the Litchfield Historical Society

Present: Mrs. Hinkel, presiding; *Mmes*. Blazier, Budney, Furniss, Honan, Jones, Rahilly; *Messer's*. Quay, Roraback, Sherman, Wacker. *Absent*: Brickley, Copeland, Terzian, Vermilyea, and Worden. Mrs. Fields, by invitation.

The President called the meeting to order at 5:00 PM at the Pavilion in The Tapping Reeve Meadow

Minutes

A motion was made by Mr. Sherman and seconded by Mr. Quay to approve and accept the minutes of the June 14, 2018 meeting. The motion passed.

Treasurer's Report

Mr. Quay presented the Income and Expense Report. [attached] Most items are on budget and expenses are in line, but he emphasized that if we are going to have any significate growth we would have to bring in more income.

President's Report

All is busy and going well. The 1st Annual Staff Appreciation Party Luncheon was given by the Board on Tuesday, June 26th at Mrs. Furniss' house. It was a wonderful event. Mrs. Hinkel thanked all the board members who were involved.

Events Mrs. Furniss

The fall fundraiser will be held on Saturday, September 15th, from 6:00 to 9:00 PM. The committee has had several meetings and a save the date notice has been sent out. There are some wonderful silent auction items including a cocktail party at the Tallmadge House, a lunch at Andrew Becker and Frank Fontana's home and a two week stay for six at a wonderful home in Holland donated by Joann Vandenberg Ohms. The board discussed the possibility of making a part of the silent auction live and potentially having phone bidders.

Sponsorships

Mr. Wacker presented a sponsorship report:

Building a Sponsors Database for Companies

Allows tracking of current & prospective supporters

Creates& Retains "Institutional Knowledge"

Coordinate to keep outreach message clear & on point, avoid conflicts

Manage overall sponsor involvement with LHS

Designate primary "relationship person(s)" for each prospective supporter Events & Annual Fund Committees, etc. can utilize

Law Firms to be "allocated" for primarily Tapping Reeve events

Will be circulated to BOD for input and identification of best relationship "owners"

Litchfield Law School Task Force Mr. Roraback

The Task force has been meeting regularly. On June 28th the CT Bar Foundation held a roundtable discussion on legal education with cocktails at the Reeve Meadow and dinner at the museum. Law Librarians from Columbia and Yale and the Deans of the UConn and Quinnipiac Law Schools participated. It was a nice event and the Bar Foundation hopes to make it an annual program.

The Task Force is continuing to work on a guidebook to the LLS. They hope to raise money for its design through sponsorships and underwriting from law firms. Cathy presented the preliminary design for the book.

Membership Mrs. Blazier

The committee is working on a mailing to lapsed members which we hope will bring some previous members back. When that is complete they will work on a new member drive.

Collections Mrs. Jones

Mrs. Jones presented a report on new acquisitions to the collections.

Director's Report Mrs. Fields

Mrs. Fields referred to a new monthly update that is available on the board portal.

TR Meadow: Olivia has been in the garden three days a week and is seeing an increase in visitors and participation in activities. Mat Wheeler planted willows and elms to shield the two-toned Meadow Street house. The trees are the first phase in creating a distinct entrance to the meadow from Meadow St. Work will continue in the fall.

Regina Mason: On September 15-16, William Grimes will be inducted into the CT Freedom Trail. On Monday September 17 Regina and members of her family will be in Litchfield for the William Grimes walking tour and to visit the Law School.

There being no new business, the meeting was adjourned at 6:05 PM.

Respectfully submitted, Catherine Fields