

Minutes of the January 11, 2018 Meeting of the Board of the Litchfield Historical Society

Present: Mrs. Hinkel, presiding; *Mmes.* Furniss, Honan, Jones, Rahilly; *Messers.* LaGattuta, Newton, Quay, Reardon, Terzian; *Absent:* Blazier, Brickley, Budney, Copeland, Roraback, Sherman, Vermilyea, Wacker.

The President called the meeting to order at 5:00 PM at the museum.

Curator Alex Dubois gave a power point presentation on the upcoming exhibits on the Litchfield Female Academy and 19th Century mourning practices.

Minutes

A motion was made by Mr. Newton and seconded by Mr. Quay to approve and accept the minutes of the November 2, 2017 meeting. The motion passed.

Financial Report

Mr. Quay

- Mr. Quay presented the end of year budget for 2017 and the proposed budget for 2018.
- We ended 2017 with a healthy surplus of \$55,729. The Annual Fund income was over budget by \$7,313, dues were slightly lower than expected. The fundraising event exceeded budget by \$7,000. Expenses were \$20,000 below budget
- The proposed budget for 2018 shows an increase in our endowment draw to cover increased health insurance expenses. Other increases include grant income which should be attainable as Connecticut Humanities is once again offering grants. The budget for regular insurance seems high and will be adjusted.
- Mr. LaGattuta made a motion to accept the budget, seconded by Mr. Newton. Passed unanimously.

President's Report

Mrs. Hinkel

- Mrs. Hinkel thanked Mr. Quay for hosting a wonderful holiday party and thanked the board members for the great food they provided. We all look forward to next year at the Honan's.
- Mrs. Hinkel and Mrs. Fields are meeting regularly to keep each other up to date.
- Mrs. Hinkel established a sponsorship committee with a charge to bring in sponsorship funds from local businesses.
- Mrs. Fields and Mrs. Honan will work on putting together a board handbook.
- Mrs. Hinkel and Mrs. Honan are working on arranging a facilitated meeting with the Connecticut Community Foundation advisory committee for late April or May.
- Ms. Olver is working on the website. There will be a password protected area for board related documents.

Directors Report – Mrs. Fields

- William Grimes movie screening
 - Sunday, February 4th at noon in the new Visual and Performing Arts Center at the Forman School.
 - We have received \$1,000 sponsorship from the CT Community Foundation

- We have applied for a \$5000 grant from CT Humanities for the Litchfield Female Academy exhibition. Our chances of receiving the grant are quite good.
- Mrs. Fields distributed the Accreditation Report from the American Alliance of Museums. We received unconditional accreditation. The committee was very complimentary. The next accreditation will be in 10 years.
- Mrs. Fields distributed the 2018 calendar. Dates to note include:

Friday April 6 th	Donor Preview of new exhibits
Friday April 13	Annual Meeting and exhibit opening
May 18	Major donor thank you TR garden
May 20	Community day TR garden
September 15	Fall fundraiser TR garden
September 29	Apple Festival TR garden

- The board discussed the ideas of a “behind the scenes” of “back of the house” tour.
- Mrs. Furniss suggested that we try and get CT State Historian Walt Woodward for a program

There being no additional old or new business, the President adjourned the meeting at 6:05PM.

Respectfully submitted,

Catherine Fields